



ibsca
IB Schools and Colleges Association

Professional Development Workshops



Delegate Information Pack

Queen's College - University of Oxford
2016



IBSCA is the provider of the IB Teacher Workshops; Oxford Study Courses (OSC) provides logistical and administrative support to IBSCA.

Workshop Schedule

Day 1		
13:00-14:00	Lunch and Registration	IBSCA Office/Dining Hall
14:00 - 14:15	Welcome Speech	Dining Hall
14:15 - 16:15	Session 1 (2 hrs)	
16:15 - 16:30	Refreshment Break	Dining Hall
16:30 - 18:30	Session 2 (2hrs)	
19:00	Dinner	Dining Hall
Day 2		
07:45 - 08:45	Breakfast	Dining Hall
09:00 - 10:30	Session 3 (1.5 hrs)	
10:30 - 10:45	Refreshment Break	Dining Hall
10:45 - 12:45	Session 4 (2 hrs)	
12:45 - 13:45	Lunch	Dining Hall
13:45 - 15:45	Session 5 (2 hrs)	
15:45 - 16:00	Refreshment Break	Dining Hall
16:00 - 17:30	Session 6 (1.5hrs)	
17:30	Free evening	
Day 3		
07:40 - 08:30	Breakfast	Dining Hall
08:30 - 10:30	Session 7 (2 hrs)	
10:30 - 10:45	Refreshment Break	Dining Hall
10:45 - 12:45	Session 8 (2 hrs)	
12:45 – 13:45	Lunch	Dining Hall
13:45	Delegates depart	

Please note that the above schedule is subject to change prior to the workshops.



IBSCA Online

This year we are pleased to announce the launch of *IBSCA Online*; a Moodle based platform that you will be using as part of your face-to-face workshop. *IBSCA Online* is an interactive resource which will enable you, your workshop leader and fellow participants to share ideas, resources and questions before, during and after the workshop.

You will be sent log in details for *IBSCA Online* two weeks before your face-to-face workshop. Once you have received the details please familiarise yourself with *IBSCA Online* before you arrive at Oxford University in order to make the most of this exciting new workshop tool.



Location and Travel

Delegates will be residing and studying in [Queen's College](#), High Street, Oxford, OX1 4AW

Please note that Queen's College does not have any parking and finding parking in Oxford is very difficult. Where possible please use public transport.

Queen's College is situated on the High Street approximately 5 minutes walk from the main shopping area of the city. Due to the college's central position in historic Oxford no car parking is available at the College, but buses from the Thornhill and Seacourt Park and Ride sites stop directly outside of Queen's, as do buses from the train station, London and London airports (see below).

By road: Oxford is connected to London, the M25 and the Midlands by the M40 motorway. Junctions 8 and 9 link directly to the city. The Oxford ring road provides direct access to the south and west via the A34.

Parking: There are access restrictions for cars within the city centre, particularly for traffic coming into the centre from the east, along the High Street.

For quick and easy access to the city centre you are advised to use one of Oxford's 5 Park and Ride sites. The 400 service from the Thornhill and Seacourt Park and Ride sites stops directly outside of Queen's.

By train: A direct service operates between Oxford and London Paddington (approximately every 30 minutes), and between Oxford and Birmingham New Street. Other services operate from the north via Birmingham New Street; from the South via Reading; and from the west via Didcot or Reading. For information contact National Rail Enquiries (www.nationalrail.co.uk; +44 (0)8457 484950).

By coach: Two services operate from London: one leaves from Victoria Coach Station (Buckingham Palace Road (Stop 7) every 10 - 20 minutes during weekdays (X90 Oxford Bus Company, <http://x90.oxfordbus.co.uk>) the other from Grosvenor Gardens by Victoria Railway Station every 10 minutes at peak times (Oxford Tube, www.oxfordtube.com).

Both services pick up at Marble Arch.

There is also a coach service from Cambridge (X5 via Milton Keynes). For information on coaches to other major cities and airports contact National Express (www.nationalexpress.com; tel: +44 (0)8717 818178).

Taxi information: Taxi ranks are located at Oxford Railway Station, Gloucester Green Coach Station and St Giles' in the city centre.

ABC Taxis, tel: +44 (0)1865 770077

City Taxis, tel: +44 (0)1865 201201

Euro Taxis, tel: +44 (0)1865 430430

Radio Taxis, tel: +44 (0)1865 249743 or 242424

By air: The most convenient arrival airport is London Heathrow, from which there is a frequent express coach service to Oxford. London Gatwick is a little further, but again there is direct coach service to and from Oxford. Visit 'The Oxford Bus Company' at <http://airline.oxfordbus.co.uk> for full airport coach services. London Stansted airport is linked to Oxford by the National Express 757 coach service, running every two hours. Visit www.nationalexpress.com for more information.

Facilities

Accommodation

Accommodation is provided in student rooms in Queen's College. These rooms will be single en-suites and have internet access. But, please don't think these are 5-star hotel rooms - they are student rooms.

Catering

If you have chosen to reside onsite then the following meals will be provided by IBSCA:

Day 1: Lunch, PM refreshments, dinner and accommodation

Day 2: Breakfast, AM refreshments, lunch, PM refreshments and accommodation

Day 3: Breakfast, AM refreshments and lunch

Please let us know as soon as possible if you have any special dietary requirements we should be aware of.

Seminar Rooms

Some parts of the college date back to 17th century so workshop rooms are not your typical state of the art rooms which you find in purpose built conferences centres.



FAQs

How can I find out more about the workshops?

- General information is available at <https://www.osc-ib.com/ib-products/professional-development/ibscas-and-osc>. Information on each workshop can be found via www.ibsca.org.uk/index.php/events.
- If you can't find the information you need, email us at ibsca@osc-ib.com or ring 01865 512802.

How do IBSCA Teacher Workshops differ from other IB Teacher Workshops?

- All approved IB workshops are advertised on the IB events calendar (www.ibo.org/events/workshops.cfm). This includes IBSCA workshops.
- All approved workshops satisfy the same high standards. They use the same pool of workshop leaders, have access to the same set of IB documents and are assessed through feedback from the IB.
- IBSCA Teacher Workshops differ from most of the others in their location – using university premises and having workshop sessions in the same buildings as the accommodation.
- Competitively priced – with a discount for IBSCA members

What do I need to bring?

- Bring the IB Subject Guide for the subject you are going to teach (available via the IB's Online Curriculum Centre).
- Many Workshop Leaders contact their delegates in the run up to the workshops to suggest other items to bring.
- If you are coming from outside the UK, don't forget a UK-adaptor for electrical items.
- Please bring a laptop or tablet along.

What else do I need to do before the workshop?

- Make sure that you have told us of any **special dietary needs** or **mobility issues**.
- If you have booked any extra nights, please make sure this is shown on the statement you received.
- Please ensure that your school has paid your fees.

What is the dress code?

- Smart casual or casual is fine. We suggest you wear comfortable clothes; jeans are fine.
- UK weather can be very variable. Do bring an umbrella!

Will I get a certificate of attendance?

- Yes, at the end of the workshop. We will also notify IBAEM of all attendees. IBAEM then sends out questionnaires for you to complete.



Oxford

