

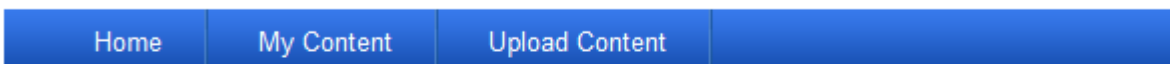
How to edit your mybrainshark presentation ...

## Change some of the slides and pictures

1. Login to mybrainshark.
2. Go to: My Content and open the presentation that you would like to revise
3. If you want to add or change some slides click on Add Slides this will open a dropdown menu – choose the kind of slide you would like to add or change: PowerPoint Slide or PhotoSlide



4. Then choose if you would like to **add new slides (append...)** or **replace existing slides** and click on BROWSE to find the slides on your computer.
5. If you want to replace existing slides choose **where (at which number) you would like to start with the replacement**. Then click next (on the right side)



### Update slides to 'What-are-they-doing'

Enter the path of the PowerPoint file to upload or click **Browse** to find the file on your computer.

**File path:**  No file selected.

- Append to existing slides
- Replace existing slides starting at  ▼

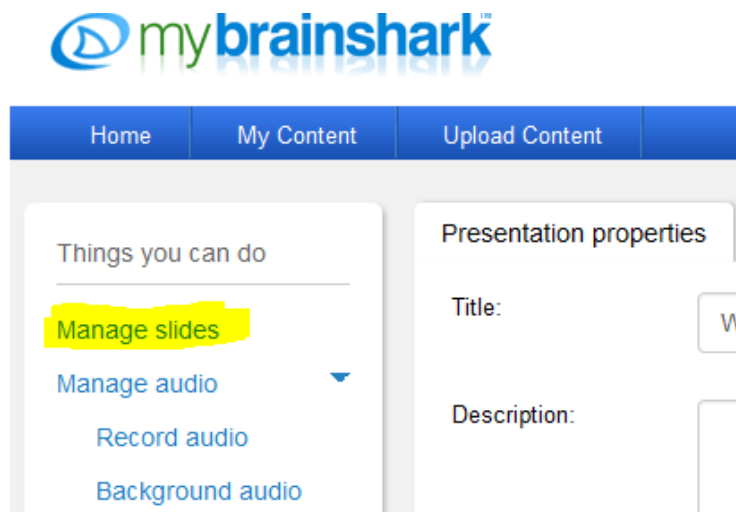
6. Wait till the program has processed your new slide(s). Then continue to "Record your voice" The GREAT THING IS: your old voice recordings will still be there – even with the new slides. You can now choose if you want to keep the old recording or of you want to record a new voice.

# Change some of the recordings

Just go to your presentation:



Click on "Edit Presentation" , then "Manage Slides"



You will then see all a list of all your slides. Click on "Audio" and choose "Replace". Record your new audio for just this one slide...

